



July 24, 2020

Poughkeepsie SDA Elementary School  
71 Mitchell Avenue  
Poughkeepsie, NY 12601

School, physical classes will begin on September 1, 2020, for Pre-School - 8<sup>th</sup> Grade. Classes will be held daily from 8:30 a.m. to 3:00 p.m., from Monday to Friday.

### **GENERAL HYGIENE, CLEANING, AND DISINFECTION**

The grounds and facility will be cleaned and disinfected for safe occupancy of staff and students before reopening. Thermal, touchless thermometers will be placed at school entrances to identify possible risk of COVID-19 infections. It will also help to effectively identify persons such as students, staff, visitors, and service providers who may pose a threat to the safety of others if allowed entrance into our facility. All classrooms, restrooms, office, and other rooms used for school operation will have touchless hand sanitizers installed at reachable heights for our students.

After school daily sanitation will be provided.

### **ARRIVAL AND DISMISSAL PROCEDURES**

All parents and bus drivers of students will be notified of the arrival and dismissal procedures. Each morning, students who arrive in buses will have to get clearance to enter the building before their bus departs. Bus drivers will be instructed about this procedure. Each morning, parents who will transport students in private vehicles, will have to wait for a notice of clearance from the supervising person before he or she leaves or departs.

Staff or any non-student must also pass a safe temperature check as well before entering the school building. This includes on time or tardy staff or students. Each must wait for a designated person to verify a safe temperature check for entrance.

Students arriving by buses may enter the building between 8:15 and 8:30 a.m. daily with masks after cleared temperature check notifications are given to their bus drivers. Students in private vehicles will also enter the building between 8:20 and 8:30 a.m. with masks after cleared temperature checks are given to their parents or guardians.

Students will then go directly to their classroom where their teacher will greet, supervise, and enforce social distancing requirement of 6 feet. The students will then prepare, store personal items, and follow expected procedures before and during instruction.

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At the end of each school day, a monitor will assist teachers in escorting each child to an assigned area with social distancing requirements until transportation is verified.

#### **IN-CLASS SAFETY**

Each student's desk will have an acrylic shield and will be separated by 6 feet of space. Touchless sanitizers will be on classroom walls, and frequent breaks for fresh air will be scheduled with safe distancing and monitoring. Air purifiers will be available in each classroom.

Lunch will be eaten at the individual student's desk. Sharing of food items and personal supplies will be discouraged during the school day. Bathroom breaks will be scheduled and monitored throughout the school day as well. Staff and teachers will also wear masks and practice and enforce social distancing.

Water coolers will be provided for each classroom.

#### **HEALTH MONITORING**

Students who become ill at school will be isolated, temperature taken, and parent called immediately to remove the child from the school building.

We are hoping to have nurse on hand at least two times weekly.

#### **OTHER**

According to our local district, changes can be made to include remote learning such as Zoom or other blended learning.