



GREATER NEW YORK CONFERENCE OF SEVENTH-DAY ADVENTISTS
OFFICE OF EDUCATION
7 Shelter Rock Road, Manhasset, NY 11030 **Phone:** (516) 467-5245



School Principal/Teacher Position Available

School: Poughkeepsie Community SDA School

Address: 110 S Grand Ave, Poughkeepsie, NY 12603

Grade Levels: Pre-K to Grade 8

School Type: Full-day, Christian-based, culturally diverse

Job Title: School Principal/Teacher

Number of Vacancies: 1

Application Deadline: May 2025

Position Overview

Our thriving school is seeking a dynamic, Christ-centered Principal who is in good standing with the Seventh-day Adventist Church. The ideal candidate must be passionate about leading students to Jesus and dedicated to fostering academic and social excellence. We are looking for a leader who will set high standards for educational excellence and integrate innovative teaching methods and communication strategies.

Qualifications & Requirements

Candidates must meet the following criteria:

- Legal authorization to work in the USA
- Background Clearance:
 - Fingerprint and Sterling Volunteers Background Check clearance
- Master's Degree (preferably in Administration)
- Minimum of 5 years of teaching experience
- Current SDA Certification
- Strong leadership qualities and professional work ethics
- Ability to multitask and address complex issues effectively
- Sound decision-making skills with a just and proactive approach
- Experience working with multicultural and diverse backgrounds



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- Ability to maintain composure under pressure
- Firm commitment to the Seventh-day Adventist faith and values
- Dedication to high academic standards while addressing the needs of all students
- Forward-thinking and progressive approach to maintaining school standards
- Genuine care, concern, and love for students and staff
- Excellent communication and interpersonal skills

Salary Range: \$40,000 - \$70,000

How to Apply

Interested candidates should submit an updated resume along with three references to:

Maria Thomas

Superintendent of Schools, Greater New York Conference

Email: mthomas@gnyc.org

Catherine Merette

Administrative Assistant to the Education Office

Email: cmerette@gnyc.org

We look forward to welcoming a dedicated leader to our school community!