

**CONSTITUTION  
OF THE GREATER NEW YORK CONFERENCE  
OF SEVENTH DAY ADVENTISTS**

**ARTICLE I--NAME**

This organization shall be known as the Greater New York Conference of Seventh-day Adventists, hereinafter referred to as the conference.

**ARTICLE II--PURPOSE**

**Section 1.** The specific and primary purpose of this conference is to lovingly proclaim the everlasting gospel in the context of the three angels of Revelation 14:6-12 to all people within its territory, leading them to accept Jesus as their personal Savior, encouraging them to become His disciples and responsible members of His church and nurturing them in preparation for His soon return.

**Section 2.** The general purpose is to coordinate a Christian ministry including, but not limited to, a pastoral, teaching, literature, community services and health ministry.

**ARTICLE III--RELATIONSHIPS**

The Greater New York Conference is part of the Atlantic Union Conference of Seventh-day Adventists, which in turn is part of the North American Division of the General Conference of Seventh-day Adventists, a world church organization. The purposes, policies, and procedures of the conference shall be in harmony with the working policies and procedures of the North American Division and the General Conference of Seventh-day Adventists. This conference shall pursue the mission of the Church in harmony with the doctrines, programs and initiatives adopted and approved by the General Conference of Seventh-day Adventists in its quinquennial sessions.

**ARTICLE IV-- GEOGRAPHIC TERRITORY**

The territory of this conference shall consist of the following counties of the state of New York: Bronx, Columbia, Dutchess, Greene, Kings (Brooklyn), Nassau, New York (Manhattan), Orange, Putnam, Queens, Richmond (Staten Island), Rockland, Suffolk, Sullivan, Ulster, and Westchester.

39 **ARTICLE V—MEMBERSHIP**

40 The membership of this conference shall consist of such churches as have been or shall  
41 be properly organized in any part of the geographic territory under its jurisdiction and formally  
42 approved for membership by vote of the delegates at any regular constituency meeting of the  
43 conference. Such churches shall remain indivisible members of the conference unless dissolved  
44 at a regular or Special Constituency session. The acceptance or dissolution of such churches  
45 shall be effected by a two-thirds, (2/3) vote of the delegates present and voting.

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47 **ARTICLE VI--BYLAWS**

48 The members of this conference, acting in and through a constituency meeting, may enact  
49 bylaws, and/or repeal them, by a two-thirds, (2/3) majority vote of the delegates present and  
50 voting, and such bylaws may embrace any provision not inconsistent with the constitution.

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52 **ARTICLE VII--DISSOLUTION AND DISPOSITION OF ASSETS**

53 This conference may be dissolved only by a two-thirds, (2/3) majority vote of the  
54 delegates present and voting at any constituency meeting.

55 In the event of the dissolution of this conference and unless otherwise required by local  
56 law, all assets remaining after claims have been satisfied shall be transferred to a legal entity  
57 authorized by the North American Division of the General Conference of Seventh-day  
58 Adventists.

59  
60 **ARTICLE VIII--AMENDMENTS**

61 The members of this conference may amend the Constitution by a two-thirds (2/3) vote of  
62 the delegates present and voting at a duly called constituency meeting. The Constitution of the  
63 conference shall not be inconsistent with the Constitution of the Atlantic Union Conference of  
64 Seventh-day Adventists and the General Conference of Seventh-day Adventists.

76  
77 **THE BYLAWS OF THE GREATER NEW YORK CONFERENCE**  
78 **OF SEVENTH-DAY ADVENTISTS**  
79

80 **Article I - Principal Office**

81 The principal office for the transaction of the business of the Greater New York  
82 Conference is fixed and located at 7 Shelter Rock Road, Manhasset, Nassau County, State of  
83 New York. The constituency, through its executive committee, may at any time, change the  
84 location of the principal office.

85 **Article II - Constituency Meetings**

86 **Section 1. Regular Meetings:**

87 The conference shall hold a regular quadrennial constituency meeting at such time and  
88 place, as the conference executive committee shall designate. In the event that the executive  
89 committee fails to call a regular constituency meeting within the regular quadrennial, the Atlantic  
90 Union Conference executive committee may give notice for such a meeting and designate the  
91 time and place.

92 1. Written notice of the time and place of the meetings of the delegates representing the  
93 members shall be given by a notice printed in the official publication of the Atlantic Union  
94 Conference, in two successive issues preceding the date of the opening of each session.

95 2. Written notice shall also be given to the churches and to the delegates:

96 a. At least four (4) weeks prior to the first meeting of the session, and

97 b. By a method approved by the conference executive committee.

98 3. Prior to regular constituency meetings, the conference shall timely mail to all delegates  
99 a proposed agenda, minutes of the prior regular constituency meeting[s], financial statements,  
100 current constitution and bylaws, roster of delegates, and such information as deemed appropriate  
101 by the conference. Such mailing shall be completed so that the delegates receive such materials  
102 at least four (4) weeks prior to such meeting.

103 **Section 2. Special Meetings:**

104 a. The executive committee of this conference shall call a special constituency  
105 meeting when:

106 1) It is voted by the executive committee, or

107 2) It is voted by the delegates at any constituency meeting, or

108 3) It is requested by 1/3 of the churches of the conference through their church  
109 boards, or

110 (4) It is voted by the union executive committee, division executive committee, or  
111 General Conference executive committee  
112

b. The agenda for special constituency meetings shall be included in the notice of the meeting.

c. Notice, as to the time and place of special constituency meetings, shall be given in the same manner as for regularly scheduled constituency meetings.

1. Written notice of the time and place of special constituency meetings shall be given in the same manner as for regularly scheduled constituency meetings.

2. The transactions of such sessions shall have the same authority as those of the regularly scheduled constituency meetings.

3. Except for the election of officers, directors and associate directors of departments/services and conference executive committee members, at any specially called meeting of the constituency, the conference executive committee shall be empowered to place on the agenda any item that may be included on the agenda of a regularly scheduled meeting.

### **Section 3. Electronic Conference:**

Generally, regular or specially called Greater New York Conference Sessions are to be held in person and onsite. However, delegates when requested by the Greater New York Conference Executive Committee may participate by means of an electronic conference or similar communications by which all persons participating can hear each other at the same time. Participation by such means shall constitute presence in person and attendance at such a meeting. Votes cast remotely shall have the same validity as if the delegates met and voted onsite.

### **Section 4. Agenda Items:**

1. Except for the nomination of officers, directors and associate directors of departments/services and conference executive committee members, any delegate who wishes may place a motion on the agenda of a constituency meeting; he/she must submit the motion in writing to the conference secretary at least fourteen (14) days prior to the meeting.

2. Except for the nomination of officers, directors and associate directors of departments/services and conference executive committee members, any delegate who wishes may place a motion on the floor of a constituency meeting.

### **Section 5. Quorum:**

1. At least fifty-one percent (51%) of the delegates, authorized herein under Section 2.1, of Article III of these bylaws, must be present at any regular or special constituency meeting to constitute a quorum for the transaction of business. Once the meeting is declared open, one-third (1/3) of the delegates authorized herein above under Section 2.1 of Article III of these bylaws must be present to constitute a quorum.

2. Time constraints will be voted by the delegates, and it is recommended that this be one of the first items on the agenda.

### **Section 6. Voice and Vote Privileges:**

Voice and vote privileges at regular and special sessions of the conference shall be vested in the delegates.

**Section 7. Voting:**

The election of conference officers and departmental directors shall be by secret ballot. Voting on all other matters of business shall be by hand vote, unless otherwise determined by a majority vote of the delegates present and voting.

**Section 8. Proxy Voting:**

There shall be no voting by proxy.

**Section 9. Election and Term of Office:**

1. All officers, directors, and associate directors of departments/ministries, and members of the conference executive committee who are not ex-officio members, shall be elected by the delegates at the regular meetings of the conference constituency and shall remain in office until the next regular meetings of the conference constituency, or until his/her or their successor(s) is (are) elected.

2. In the event the delegates in session fail to fill an elected position, the conference executive committee shall be empowered to fill the vacancy. If the position(s) is (are) not filled within six (6) months, the executive committee may or may not choose to fill this (these) position(s).

3. No conference officer or departmental director/ministries director or associate director shall serve for more than two consecutive full terms. More than half a term shall be considered a full term.

**Article III – Representation at Constituency Meetings**

**Section 1. Delegates:**

The delegates at any constituency meeting of this conference shall be regular delegates and delegates-at-large.

**Section 2. Regular Delegates:**

All delegates duly accredited by any one of the organized churches of the conference and is a member of that church.

1. Each church including those organized since the last regular constituency meeting, shall be entitled to one delegate for the organization, and one additional delegate for each 75 members. This delegation should reflect the diversity of the church with respect to gender, age (including youth) and ethnicity.

2. Such delegates shall be chosen by the business meeting of the respective local church.

3. Each church shall be entitled to elect alternate delegates who may be seated at the conference session in place of any regular delegates not present.

4. The membership that will determine the number of delegates from a church to a quadrennial constituency session or a special constituency session will be the membership as of December 31, of the year prior to a session.

**Section 3. Delegates-at-Large:**

1. All members of the conference executive committee.

- 193 2. All members of the executive committee of the Atlantic Union Conference.
- 194 3. All members of the constitution and bylaws committee.
- 195 4. All employees holding credentials and ministerial licenses issued by the conference,
- 196 including credentialed literature evangelists (colporteurs), provided they are members of the
- 197 conference.
- 198 5. Such other persons as may be recommended by the conference executive committee
- 199 and accepted by majority vote of the delegates in session; the number of delegates thus seated
- 200 shall not exceed five percent (5%) of the total number of delegates provided for in Section 2-1 of
- 201 Article III of these bylaws.
- 202 6. Members of the General Conference Committee who may be present at any
- 203 constituency meetings of the conference. The number of such delegates representing the General
- 204 Conference of Seventh-day Adventists shall not exceed five percent (5%) of the total number of
- 205 delegates provided for in Section 2-1 of Article III of these bylaws.

## 206 207 **Article IV – Committees**

### 208 **Section 1. Committees and Agendas:**

- 209 1. The president of the Atlantic Union Conference or his representative (one of the other
- 210 officers of the Union) shall be an ex-officio member of the organizing and nominating
- 211 committees.
- 212 2. Each committee listed below shall represent the membership of the Conference with
- 213 respect to territory, gender, age (including youth), conference employee/non-conference
- 214 employee, and ethnic diversity.

### 215 **Section 2. Organizing Committee:**

- 216 a. The Organizing Committee shall be constituted as follows:

217 (1) Each church, represented at the quadrennial constituency meeting, shall

218 choose or empower its delegation to choose from among its delegates, one

219 delegate for its church membership, plus one additional delegate for each 500

220 members or major fraction thereof (major fraction thereof is 251 or more) who

221 shall be member(s) of this committee. (Please see footnote below.)<sup>1</sup>

222 (2) Officers and departmental/services/ministries directors and associates of the

223 conference are ineligible for membership on the organizing committee.

224 (3) Every church sending a member to the organizing committee shall include:

225 name, address, telephone, fax, e-mail address, name of local church, conference

226 employee/non-employee status, to be made available in writing to the entire

227 organizing committee.

- 228 b. The leading union conference representative present, who shall act as chairperson of
- 229 this committee, shall be responsible for electing a permanent organizing committee chairperson
- 230 who shall be an officer of the Atlantic Union Conference.

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<sup>1</sup> 1-250 members = 1 delegate; 251-750 = 2 delegates; 751- 1,250 = 3 delegates, etc.

c. The organizing committee shall elect:

A Nominating Committee for the quadrennial session.

And nominate the following:

(1) The Constitution and Bylaws Committee.

(2) Other committees as deemed necessary by the conference executive committee or the constituency.

d. The members of the organizing committee shall be chosen prior to the quadrennial session and shall complete its work no more than three weeks nor less than two weeks prior to the opening of the quadrennial session.

e. Quorum: A two-thirds (2/3) majority of the organizing committee membership must be present to constitute a quorum to conduct business.

### **Section 3. Nominating Committee:**

The nominating committee shall consist of at least twenty-one (21), and not more than thirty-one (31), delegates. The president of the union or the president's representative shall serve as the chair.

a. Officers and departmental/services/ministries directors and associates of the conference are ineligible for membership on the nominating committee

b. No church may have more than one of its members on the nominating committee, and no two from the same family except for ex-officio members.

c. Composition of nominating committee: at least sixty percent (60%) of its membership must be persons who are not conference employed.

d. No member (except ex-officio) may serve on the nominating committee for more than two successive times.

e. The nominating committee shall have the responsibility for:

(1) Preparing a list of nominees for elected positions.

The nominees for ethnic ministries directors shall be chosen as follows:

i. The constituency delegates of each of the ministries shall caucus to consider nominees.

ii. The caucus will recommend three names to the Nominating Committee.

iii. The Nominating Committee will recommend one of these three names to the floor or return the nominations to the caucus.

(2) Preparing a list of nominees for the conference standing committees.

(3) Preparing a list of nominees (candidates) for the conference executive committee. Each candidate must be a member of a constituent church.

f. The members of the Nominating Committee shall meet no more than one week prior to the opening of the quadrennial session.

g. Quorum: A two-thirds (2/3) majority of the Nominating Committee membership must be present to constitute a quorum to conduct business.

h. All delegates shall be duly notified of time and place of the nominating committee.

#### **Section 4. Constitution and Bylaws Committee:**

a. The conference secretary shall serve as the chairperson of this committee:

(1) This committee shall function between the regularly scheduled sessions of the constituency.

(2) This committee shall submit its reports and detailed recommendations to the conference executive committee and to the next regular or specially called constituency meeting.

b. The membership of this committee shall be no less than seven (7), but not more than fifteen (15). A quorum constitutes at least fifty percent (50%) of the membership.

c. No church may have more than one of its members on the constitution and bylaws committee, and no two from the same family.

d. All constitutional amendments or revisions to any constitution and/or bylaws of the conference or its subsidiaries shall be reviewed and presented to the constituency by this committee.

e. A member may succeed him/herself only once, except for ex-officio members.

#### **Section 5. Other Committees:**

a. These committees are defined by the constituency and/or the conference executive committee.

b. To define one of these committees means:

(1) To define its purpose, and

(2) To state the number of members comprising the committee.

### **Article V - Conference Executive Committee**

#### **Section 1. Membership:**

1. The conference executive committee shall:

2. Be elected by the delegates at the regularly scheduled quadrennial constituency meeting and, shall represent the membership of the conference with respect to territory, gender, age (including youth), conference employee/non-conference employee, and ethnic diversity.

3. Consist of not less than nineteen (19) and not more than twenty-five (25) members; including two representatives from among departmental/services/ministries and directors on a rotating basis: (that is, at each regularly scheduled meeting of the conference executive committee two representatives will sit as voting members; the next time he/she may sit as a voting member will be when all the other representatives have had their turn). All departmental/services/ministries and institution directors are to receive a copy of the minutes and agendas of the conference executive committee on a regular basis and shall have the privilege of sitting with voice but without vote when they are not in rotation.



4. The president, secretary, and treasurer of the conference shall be members ex-officio.
5. The officers of the Atlantic Union Conference, of the North American Division and of the General Conference of Seventh-day Adventists are members ex officio; however, their membership shall be in addition to the number in 3 above. No more than two such officers shall exercise their voting rights at any one meeting.
6. Members of the conference executive committee shall not serve more than two consecutive full terms except for rotational individuals and ex-officio members.
7. No church may have more than one of its members on the conference executive committee, and no two from the same family, except for rotational individuals and ex-officio members.

## **Section 2. Delegated Authority:**

The conference executive committee shall:

- a. Act on behalf of the constituency between regular sessions.
- b. Have the power to elect officers, with the presence of a union administrator.
- c. In consultation with union administration, have the power to elect directors and associate directors of departments/services/ministries and committee members by a majority vote of the members present and voting.
- d. With the presence of a union administrator, have the power by a two-thirds (2/3) majority vote of the members present and voting, to remove for cause officers, directors, and associate directors of departments/services/ministries and committee members.
- e. By a two-thirds (2/3) majority vote of the members present and voting, terminate conference personnel, grant or withdraw any and all credentials and licenses.
- f. Appoint such committees and bring about such distribution of its workers as may be deemed necessary to execute its work effectively.
- g. Fill any and all vacancies that may occur for whatever reason.

## **Section 3. Working Policy:**

Must have a working policy and procedure manual for day-to-day operations.

## **Section 4. Regular Meetings:**

The conference executive committee shall:

1. Schedule regular meetings at such times and places as it may deem necessary.

2. Allow departmental/services/ministries and institution representatives to make motions, when not in the rotation, providing the motion is germane to their department/services/ministries and institution.

#### **Section 5. Special Meetings:**

Special meetings of the conference executive committee may be called at any time or place by the president or, in his absence, by the secretary. A special meeting shall also be called in response to the written request of a majority of the members of the conference executive committee.

#### **Section 6. Executive Session:**

When dealing with a particularly sensitive or confidential issue the Chair has the prerogative to narrow the executive committee down to only the 25 voting members. (See Article V – Conference Executive Committee. Section 1. Membership 3.)

#### **Section 7. Quorum:**

Thirteen (13) members of the conference executive committee shall constitute a quorum. Should the conference executive committee be unable to form a quorum, due to death or resignation, the remaining members are authorized to initiate the election process and approve the nominee(s) for replacement members.

### **Article VI - Officers**

#### **Section 1. Executive Officers:**

The executive officers of this conference shall be a president, a secretary, and a treasurer.

#### **Section 2. President:**

The President, who shall be an ordained minister of experience, is the first officer and shall:

1. Report to the executive committee of the conference in consultation with the secretary and the treasurer.

2. Act as chairman of the constituency meetings and the executive committee, and serve in the general interest of the Greater New York Conference as the constituency and the executive committee shall determine.

3. Adhere to the policies of the Atlantic Union Conference, the North American Division and the General Conference of Seventh-day Adventists, working in harmony with the Atlantic Union Conference Committee and in close counsel with the union officers.

**Section 3. Secretary:**

The Secretary, associated with the president as an executive officer, shall serve under the direction of the executive committee and shall act as vice-chairperson of the executive committee. The secretary shall:

1. Report to the executive committee of the conference after consultation with the president.

2. Keep the minutes of the conference constituency meetings and of the executive committee meetings and furnish copies of these minutes to all members of the executive committee and to the officers of the Atlantic Union Conference.

3. Be responsible for providing information as may be requested by the president or by the executive committee.

4. Prepare and make available to the organizing and nominating committees all statistical information necessary for the organizing and nominating committees to conduct their business.

5. Perform such other duties as usually pertain to the office.

The treasurer, associated with the president as an executive officer, shall serve under the direction of the executive committee. The treasurer shall:

1. Report to the executive committee of the conference after consultation with the president.

2. Be responsible for providing financial leadership to the organization which will include, but shall not be limited to, receiving, safeguarding and disbursing all funds in harmony with the actions of the executive committee.

3. Be responsible for remitting all required funds to the union/division/General Conference in harmony with the North American Division policy, and for providing financial information to the president and to the executive committee.

4. Administer bank accounts approved by the conference executive committee.

5. Be responsible for furnishing copies of the financial statements to the Atlantic Union officers.

**Section 5. Other Officers:**

Other individuals may serve as officers of the conference, such as vice-president, associate secretary, and associate treasurer.

**Article VII - Directors and Associates of Departments, Services and Ministries**

**Section 1. Departments/Services**

**A. Structure:**

Conference departments/services shall be organized in harmony with the departments/services of the General Conference, but shall not necessarily duplicate the

departments/services structure of the Atlantic Union Conference, North American Division, or General Conference.

**B. Directors:**

The directors of departments and services of the conference shall work under the direction of the executive committee and the president. The directors shall serve in an advisory relationship to the field.

**C. Associate Directors:**

Other individuals may serve as associate directors of department/services, working in harmony with their directors.

**Section 2. Ethnic Ministries Directors**

Ethnic Ministries' directors shall be chosen to advise the administration with regard to the needs of those ministries.

**Article VIII - Other Organizations**

**Section 1. Corporations and Agencies:**

The conference may carry on its ministry through subsidiary agencies, organizations, and institutions that may, where necessary and appropriate, function either as unincorporated or incorporated entities. These subsidiaries shall be fully accountable to the conference and shall supply financial statements monthly, or more often if requested by the conference executive committee.

**Section 2. Constituency Meetings of Subsidiaries:**

The constituency meetings of the conference incorporated subsidiaries shall be held in conjunction with the regularly scheduled constituency meetings of the conference or as provided by the articles of incorporation of the respective subsidiary corporation. The election of the board of directors or executive committee of these incorporated entities will be in harmony with the statutory laws applicable to each such entity. The conference executive committee shall elect the board of directors and/or the executive committee of the entity in harmony with the statutory laws applicable to such entity. The legal entity of the conference is the Greater New York Corporation of Seventh-day Adventists.

**Article IX - Finance**

**Section 1. Tithes and Offerings:**

The church funds managed by this conference shall consist of such tithe, including direct tithe, as it shall be assigned by policy and as received from within its territory, and such gifts, legacies, bequests, devises, appropriations, reverted funds, and other donations as may be made to it.

460           **Section 2. Policies:**

461           The portion of the tithe which is reserved for this conference, as specified by policy, and  
464 all other funds shall be used in harmony with the financial policies of the Atlantic Union and the  
465 North American Division of the General Conference of the Seventh-day Adventists; and in the  
466 case of donations, their use shall in harmony with the specifications of donors and in compliance  
467 with government regulations. Tithe is shared with the union and division on fixed percentages as  
468 set by the Division Executive Committee, and with the General Conference on fixed percentages  
469 as set by the Annual Council of the General Conference executive Committee.  
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471           **Section 3. Bank Accounts:**

472           The funds of the conference shall be safeguarded in harmony with the financial policies  
473 of the Atlantic Union Conference and the North American Division of the General Conference of  
474 Seventh-day Adventists. Monies shall be deposited in the name of the Greater New York  
475 Conference in regular or special accounts, in such banks, or savings institutions, as the  
476 conference executive committee shall designate, and shall be withdrawn only by persons  
477 authorized by resolution of the conference executive committee.  
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479           **Section 4. Financial Statements:**

480           The conference shall prepare appropriate annual statements of income and fund balances,  
481 and shall be responsible for the filing of any financial information directly with the Atlantic  
482 Union Conference and the North American Division of the General Conference of Seventh-day  
483 Adventists and, to the extent required by law, with any branch of local, state, or federal  
481 government.  
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483                           **Article X - Budget, Salary Review and Audit**

484           **Section 1. Budget:**

485           The conference shall prepare an annual budget in harmony with the policies of the  
486 Atlantic Union Conference and the North American Division of the General Conference of  
487 Seventh-day Adventists.  
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489           **Section 2. Salary and Expense Review:**

490           The conference executive committee shall constitute an Employee Remuneration  
491 Committee to review annually the salary and expense of all the employees and set salary rates for  
492 the subsequent year.  
493

494           **Section 3. Audit:**

495           All accounting records of the conference shall be audited at least annually by the auditors  
496 designated by the General Conference Auditing Service, and the financial records of the  
497 conference or any of its subsidiaries, agencies or institutions shall at all times be open to said  
498 auditors.

499           **Section 4. Financial Review:**

500           The accounting of each church shall be reviewed by the treasurer of the conference (or by  
501 his/her representative) every other year and/or when the local church treasurer changes, and the  
502 conference treasurer shall make a report to the conference executive committee.

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505                           **Article XI - Indemnification**

506           **Section 1.**

507           To the extent permitted by law, this conference shall indemnify any person who was or is  
508 a party or is threatened to be made a party to any threatened, pending, or completed action, suit,  
509 or proceeding, whether civil, criminal, administrative, or investigative, because he/she is or was a  
510 member of the conference executive committee or an officer, employee, or agent of the

511  
512 conference against expenses (including legal fees), judgments, fines, and amounts paid in  
513 settlement actually and reasonably incurred by him/her in connection with such action, suit, or  
514 proceeding if he/she acted in good faith and in a manner he/she reasonably believed to be in or  
515 not opposed to the best interest of the conference, and with respect to any criminal action or  
516 proceeding, had no reasonable cause to believe his/her conduct was unlawful.

517  
518           **Section 2.**

519           This right of indemnification shall be in addition to, and not exclusive of, all other rights  
520 to which such member of the executive committee, or an officer or department director may be  
521 entitled.

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523                           **Article XII - Parliamentary Authority**

524           The rules contained in the current edition of the *General Conference Rules of Order* shall  
525 govern the conference in all cases to which they are applicable, and in which they are not  
526 inconsistent with these bylaws and any special rules of order the conference may adopt. In all  
527 other cases the current edition of *Robert's Rules of Order (Newly Revised)* shall be the  
528 parliamentary authority.

529                           **Article XIII - Amendments**

530           **Amendments, Revisions and Repeals:**

531           The bylaws of the conference may be amended, revised, and repealed at any duly called  
532 constituency meetings by two-thirds (2/3) vote of the delegates present and voting. At any  
533 regular and/or special constituency meetings when it is to be proposed to amend the constitution  
534 and/or bylaws, written copies of the proposed amendment(s) shall be given to the delegates at  
535 least four (4) weeks prior to the constituency meeting.